



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

December 11, 2024

Tyler & Rikki Schmitt  
4871 Tjossem Rd.  
Ellensburg, WA 98926

Chris Cruse – Cruse and Associates  
PO Box 959  
Ellensburg, WA 98926

### RE: Schmitt Short Plat (SP-24-00015) - Deemed Complete

Parcel# 800233

Dear Applicants,

An application for a 2-lot Short Plat of approximately 6.21 acres located off Tjossem Road, parcel #800233, was received on December 6, 2024. This application known as the Schmitt Short Plat has been assigned permit number SP-24-00015 and has been **determined complete** as of December 11, 2024. Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons pursuant to KCC 15A.03.060.
2. Comments from adjoining property owners, governmental agencies, and interested persons will be considered during review by staff.
3. Following the comment period, a determination will be issued.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7079 or by e-mail at [zach.torrancesmith@co.kittitas.wa.us](mailto:zach.torrancesmith@co.kittitas.wa.us).

Sincerely,

Zach Torrance-Smith  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2  
Ellensburg, WA 98926